

## **Boarding Service Agreement**



### **Business Hours**

Mon-Fri 8:30 AM - 5:30 PM

Sat 8:00 AM - 3:00 PM

Sun - Closed

### **Holiday Hours**

New Year's Eve - 8:30 AM - 2:00 PM

New Year's Day - Closed

Memorial Day - 8:30 AM - 2:00 PM

Fourth of July - Closed

Labor Day - 8:30 AM - 2:00 PM

Thanksgiving - Closed

Christmas Eve - 8:30 AM - 2:00 PM

Christmas - Closed

Old Bridge Veterinary Hospital

3604 Old Bridge Rd

Woodbridge, VA 22192

Phone # (703) 494-0094

Email: [obvhfrontdesk@gmail.com](mailto:obvhfrontdesk@gmail.com)

### **Please complete and return this form before your scheduled reservation.**

Our boarding facility provides five cage sizes and large runs. Pets will be placed in the appropriate space based on their size, activity level, and any special needs, with pricing varying accordingly. You may request a larger space for your small dog. Please talk to a staff member for pricing and availability.

Extra small cage: (22" x 28.5")

Medium cage: (33" x 28.5")

Extra Large cage: (57" x 28.5")

Small cage: (28" x 28.5")

Large cage: (46" x 28.5")

Large run: (7' x 3')

### **Dog Boarding Drop-off Instructions:**

Upon arrival, please drive to the lower parking lot and use the spaces labeled "Reserved Parking for Boarding Drop-off and Pick-up." Call to check in, and a staff member will escort you and your dog(s) inside. Once we secure a leash on your dog, you can remove your collar and leash. You may leave your dog's food and medication outside the kennel gate.

### **Cat Boarding Drop-off:**

Please bring your cat into our lobby for check-in. All cats must be in a carrier. After we take your cat into boarding, please allow our kennel staff some time to return your cat's carrier to you.

### **Small Animal Boarding Drop-off Instructions:**

Please bring your pet and cage into our lobby for check-in. Owners must provide a cage with a lid and all necessary supplies (food, bedding, etc.). The bedding will be changed at a minimum every three days. If you do not provide enough supplies, additional charges will apply.

### **Pick-up for Dogs:**

When you arrive, please park in the lower parking lot in the "Reserved Parking for Boarding Drop-off and Pick-up" spaces. Then, call us to check out and make payment arrangements over the phone. A staff member will meet you at the kennel gate. We will return any remaining food or medication first, then escort you inside to pick up your dog. Please bring your dog's leash and collar, as you must put them on your dog before we remove ours. We will then escort you out of the gate.

### **Pick-up for Cats and Small Animals:**

Please come into our lobby to check out and pick up your cat. Remember to bring your cat's carrier with you.

### **CLIENT INFORMATION:**

Owner's Name (First & Last) \_\_\_\_\_

Phone Number at which we can reach you \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Emergency Contact Name and Phone Number \_\_\_\_\_

**PATIENT INFORMATION:**

Pet(s) Name (First &amp; Last) \_\_\_\_\_

Check-In Date \_\_\_\_\_ Check-Out Date \_\_\_\_\_

**FEEDING INSTRUCTIONS:**

*If your pet has gastrointestinal issues or is on a special diet, please bring their food. A sudden change in diet can worsen these issues or lead to diarrhea, which will be treated at the owner's expense. Food must be in a sealed plastic container labeled with your pet's first and last name. **Glass containers are not allowed***

Will we feed your pet's food or our food? ☐ Kennel food (Hill's Science Diet) ☐ Own Food  
How often? 1x day ☐ AM (7am-9am) ☐ Noon (12pm-2pm) ☐ PM (5pm-7pm) ☐ 2x day ☐ 3x day

How much food per meal? \_\_\_\_\_

**MEDICATION/SUPPLEMENT INSTRUCTIONS:**

*Additional fees apply. Please check with a staff member for details. We do not accept diabetics and do not administer medications that require administration more frequently than every 12 hours. Bring medications and supplements in their original containers. **Do not mix in with food.***

Is your pet taking any medications/supplements that will need to be administered while boarding? ☐ Yes ☐ No**#1 MEDICATION:**

Medication Name/Strength: \_\_\_\_\_

How much? (Dose): \_\_\_\_\_

How often is the medication given? ☐ 1x day ☐ 2x day ☐ Other \_\_\_\_\_What time of day is the medication given ☐ Morning(7am-9am) ☐ Afternoon(12pm-2pm) ☐ Evening(5pm-7pm)

Was medication given on the day of arrival? \_\_\_\_\_ If so, at what time? \_\_\_\_\_

**#2 MEDICATION:**

Medication Name/Strength: \_\_\_\_\_

How much? (Dose): \_\_\_\_\_

How often is the medication given? ☐ 1x day ☐ 2x day ☐ Other \_\_\_\_\_What time of day is the medication given ☐ Morning(7am-9am) ☐ Afternoon(12pm-2pm) ☐ Evening(5pm-7pm)

Was medication given on the day of arrival? \_\_\_\_\_ If so, at what time? \_\_\_\_\_

**#3 MEDICATION:**

Medication Name/Strength: \_\_\_\_\_

How much? (Dose): \_\_\_\_\_

How often is the medication given? ☐ 1x day ☐ 2x day ☐ Other \_\_\_\_\_What time of day is the medication given ☐ Morning(7am-9am) ☐ Afternoon(12pm-2pm) ☐ Evening(5pm-7pm)

Was medication given on the day of arrival? \_\_\_\_\_ If so, at what time? \_\_\_\_\_

**ADDITIONAL SERVICES:**

*Additional fees apply. Please check with a staff member for details.*

Would you like your dog to have an extra walk daily between 1 to 2 p.m.? Recommended for older dogs. ☐ Yes ☐ NoWould you like your dog to receive a bath? ☐ Yes ☐ No (Dogs only)Would you like your dog or cat to receive a nail trim? ☐ Yes ☐ No

Does your dog have a scheduled appointment with our grooming department? ☐ Yes (Date) \_\_\_\_\_ ☐ No **A grooming release form must be completed and submitted before drop-off to ensure that services can be provided.**

Would you like Old Bridge Veterinary Hospital to share photos of your pet on social media? We use only your pet's first name, or you can request no name be used. ☐ YES ☐ NO



Like us on Facebook! "Old Bridge Veterinary Hospital Boarding Facility"

The undersigned pet owner certifies that they agree to the following provisions. By signing this agreement for the boarding of their pet at Old Bridge Veterinary Hospital, the owner acknowledges that these provisions will remain in effect for any future boarding of the pet.

The owner agrees to pay the specified rates and any additional care charges before their pet is released. They confirm that their pet is in good health and has all required vaccinations, including Rabies, Distemper, and Bordetella for dogs, and Rabies and Distemper for cats and ferrets. Additionally, the pet must be free of parasites. The owner acknowledges that it is their sole responsibility to provide proof of these requirements before boarding.

The owner agrees to pay for all reasonable veterinary expenses, including treatment for parasites, while the pet is under the kennel's care. The kennel expressly disclaims any liability for pets beyond the provision of reasonable care and services, and the owner acknowledges that the pet is boarded at the Owner's sole risk. Should a pet not be collected within seven days following the scheduled checkout date, the Owner acknowledges that the kennel reserves the right to transfer the pet to a shelter or another individual in order to satisfy liens associated with nonpayment for services rendered.

Initial\_\_\_\_\_

If you have requested a bath for your dog, pick-up is available Monday through Friday from 2:00 p.m. to 5:00 p.m. and on Saturday from 1:30 p.m. to 2:30 p.m. If your pet has a grooming appointment on the same day as pick-up, the groomer will contact you when your pet is ready. If you did not request a bath or grooming, pick-up time is by 11:00 a.m. Please note that there will be a day-boarding fee for any pets picked up after 11:00 a.m.

Please be advised that the kennel may administer baths to pets that are considered dirty, at the discretion of the staff, and the cost will be the responsibility of the owner. Additionally, any dog boarded for 21 days or more is required to receive a mandatory bath before pickup, at the owner's expense.

Initial\_\_\_\_\_

OBVH reserves the right to refuse services for intact male dogs over six months of age. The owner acknowledges that if their pet exhibits any signs of aggression toward staff or other animals, they will be required to arrange for the immediate pickup of the pet.

Initial\_\_\_\_\_

**Name (Please Print)**\_\_\_\_\_

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Referred by:**\_\_\_\_\_